

# Calhoun County Schools

Professional/Service Personnel

## Summer School Assignment

### **Bid Sheet**

Directions: Review guidelines on back of form and complete the following:

_____	_____
Name	Current Position/Location
_____	_____
Assignment/Location Applying For	Posting Number

### **TEACHING POSITION**

#### **1. What is your certification/licensure?**

License Type Endorsement Area(s) Grade Level(s)

___ Permit	_____	_____
___ Authorization	_____	_____
___ Certificate	_____	_____
___ None	_____	_____

\_\_\_\_\_ Summer Seniority Date

### **SERVICE POSITION**

\_\_\_\_\_ Summer Seniority Date

\_\_\_\_\_ Other – Describe \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### **2. What is your total amount of teaching experience?**

\_\_\_ Year(s) \_\_\_ None

Describe \_\_\_\_\_

\_\_\_\_\_

#### **3. Do you have the required (if any) specialized training for the position?**

\_\_\_ Yes \_\_\_ No \_\_\_ N/A

**NOTE: Applicants not currently employed by the Calhoun County Board of Education must also complete a Calhoun County teacher application.**

_____	_____	_____
Signature	Telephone/Email	Date

**Submit to Personnel Department prior to the end of the posting period.**

Received in Personnel Office by \_\_\_\_\_ Date \_\_\_\_\_

The Calhoun County Board of Education does not discriminate on the basis of sex, race, color, religion, handicapping condition, age and national origin in employment practices.

## Guidelines

- A. Any individual may apply for a summer school assignment by completing the bid sheet (and teacher/service application if not currently employed by the Calhoun County Board of Education) and submitting to the personnel office prior to the end of the posting period. **NOTE: For coaching positions, the coaching bid sheet must be utilized.**
- B. Summer School assignments shall be filled pursuant to WV Code 18A-4-16.
- C. The determination for filling Summer School assignments shall be based on the following criteria:
  - 1. Appropriate certification and/or licensure as/if specified in posting.
  - 2. Relevant specialized training if specified on the job posting.
  - 3. Total seniority as a regular Calhoun County employee pursuant to §18A-4-7a and §18A-4-7b. (Seniority is the length of time a current employee has been employed in Calhoun County on a regular basis.)
  - 4. Other measures or indicators upon which ability, skills, and knowledge of the applicant to carry-out the responsibilities of the position may be fairly judged.